

**CIVILIAN COMPLAINT REVIEW BOARD  
CITYWIDE JOB VACANCY NOTICE**

Civil Service Title: Executive Director-CCRB  
Office Title: Executive Director  
Work Location: 40 Rector St., 2<sup>nd</sup> Fl., NYC

Title Code: 10194  
Salary: \$150-165,000

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**JOB DESCRIPTION**

The Civilian Complaint Review Board (CCRB) is charged with investigating and mediating complaints members of the public file against New York City police officers involving the use of force, abuse of authority, discourtesy or offensive language. The largest police oversight agency in the United States, the CCRB currently receives more than 6,500 complaints each year. The board's 120 member investigative staff, composed entirely of civilian employees, conducts the agency's investigations. Additional information concerning the CCRB is available at [www.nyc.gov/ccrb](http://www.nyc.gov/ccrb).

The CCRB seeks to hire an Executive Director to oversee the approximate \$10 million budget and its 142 employees. The ED provides leadership in guiding the day to day operations of the agency overseeing the Investigative, Administrative and Strategic Initiative Divisions; develops and implements strategies to improve the agency's performance, and reviews and closes cases as designated by the Board. In addition, the ED collaborates with the 13 member Board on policy issues and will serve as liaison to City Hall, City Council, Police Department, OMB, other pertinent agencies and unions.

**QUALIFICATIONS**

Candidates must have a graduate or JD degree and substantial managerial experience. The successful applicant will possess a substantial knowledge of the criminal justice system, a commitment to civil rights and a demonstrable personal history of executive leadership. NYC residency required within 90 days of appointment.

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**TO APPLY, SEND RESUME AND COVER LETTER TO:  
(Indicate the JVN# on the resume and cover letter)**

**Carolene George, Director of Human Resources  
Civilian Complaint Review Board  
40 Rector Street, 2nd Floor  
New York, NY 10006**

**- or -**

**FAX to 212 676-6037**

**- or -**

**by email with word attachments to [ccrbjobs@ccrb.nyc.gov](mailto:ccrbjobs@ccrb.nyc.gov)**

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<b>Post Date: 3/21/2012</b>
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<b>Post Until: 4/18/2012</b>
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<b>JVN # 054-03-2012</b>
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**The City is an Equal Opportunity Employer.**