

Agency

Agency Address

QUALIFYING ENGLISH ORAL TEST

Civil Service
Examination: _____ Date: _____

Exam No: _____ List No: _____

Candidate
Name: _____

Address: _____

SS#: _____

Dear Candidate:

Your Qualifying English Oral Tet for the above examination has been rated and:

- _____ You passed the Qualifying English Oral Test. Retain this notice as evidence of passing the Qualifying English Oral Test for this examination. Bring it with you if you are called for interviews at other agencies.

- _____ You failed the Qualifying English Oral Test. If you wish to appeal this result, you must write to the Committee on Manifest Errors, Department of Citywide Administrative Services at 2 Washington Street, NYC, NY, 10004, 17th floor. Your letter must be send within **two weeks** of the date on this notice.

Cc: Certification Section, Division of Citywide Personnel Services, DCAS