



November 9, 2011

**ADDENDUM #1**

**Re: Out-of-School Time Program for Elementary and Middle School Youth REQUEST FOR PROPOSALS PIN: 26012OSTRFP**

Dear Prospective Proposer:

Pursuant to Sections 3-02(i) and 3-03 (f)(2) of the Procurement Policy Board (PPB) Rules, the Department of Youth and Community Development (DYCD) is issuing Addendum #1 to the Out-of-School Time Program for Elementary and Middle School Youth REQUEST FOR PROPOSALS PIN: 26012OSTRFP

**ADDENDUM ITEMS**

- 1. Section II – Summary of the RFP, page 7.** Under the subheading, “OST Program Sites,” the following sentence

*Available NYCHA and Parks Sites, with site-specific features and requirements are listed in Appendix C and D respectively.*

is **deleted** and replaced with the following:

**NYCHA sites: Proposers may propose to locate an OST program at any NYCHA site except where a DYCD-funded Cornerstone program is located. The ineligible Cornerstone sites are listed in Revised Appendix B. NYCHA-recommended sites are listed in Appendix C. All proposals to locate programs at the available NYCHA sites will be scored according to the same criteria as set out in Section V of the RFP. NYCHA conditions, directions regarding the required General Linkage Agreement, and contact information for the NYCHA Borough Directors are in Appendix C.**

**Parks sites: Available Parks sites, together with site-specific features and requirements, are listed in Revised Appendix D.**

Copies of Revised Appendix B and Revised Appendix D are attached to this Addendum.

2. **Section II – Summary of the RFP, page 9.** Under the heading, “Service Area 3: TA Services,” and after the competition title, “Program Design and Implementation,” the figure in parentheses

*\$275,000*

is **deleted** and replaced with the figure

**\$325,000**

3. **Section II – Summary of the RFP, page 10.** Under the heading, “Eligible Proposers/Sites – Service Areas 1 and 2 ONLY,” the second bullet

*Not-for profit publicly-funded charter schools and private schools may submit proposals provided the proposed programs would be located at schools they do not operate and with which they are not affiliated. However, they are NOT eligible to submit proposals for programs that would be located at schools which they operate or with which they are affiliated.*

is **deleted**.

4. **Section III – Scope of Services, Service Area 3: Technical Assistance Services, page 28.** In the sentence above Section A

*Given the division of TA into six distinct areas, DYCD will expect TA vendors to cross-refer contractors with whom they are working to other TA vendors, as appropriate.*

the word “six” is replaced with “five” as follows:

**Given the division of TA into five distinct areas DYCD will expect TA vendors to cross-refer contractors with whom they are working to other TA vendors, as appropriate.**

5. **Section IV - Format and Content of the Proposal, Service Areas 1 and 2, page 43.** Under the heading, “Program Design,” the following paragraph

*Schedule of Program Activities for the First Four Weeks  
Following the instructions provided, complete Attachment 4 to describe the schedule of activities that the program would provide in the first four weeks of operation.*

is **deleted**.

6. **Section IV - Format and Content of the Proposal, Service Area 3: Technical Assistance Services, page 47.** Under the heading “Experience and Qualifications,” the 7<sup>th</sup> bullet

- *Proposer has knowledge of and expertise in the elements of DYCD’s OST model for both elementary and middle school programs as laid out in this RFP.*

is redundant with the 3<sup>rd</sup> bullet and is **deleted**.

7. **Section IV - Format and Content of the Proposal, Service Area 3: Technical Assistance Services, page 49.** Under the heading “Competition 1: Program Activity Design and Implementation,” the following is added as the last bullet

- **Describe the steps the proposer will take to coordinate and convene an annual OST conference as described in Section III-Scope of Services of the RFP**

8. **Section IV - Format and Content of the Proposal, Service Area 3: Technical Assistance Services, page 50.** Under the heading, “Competition 4: Effective Administrative/Organizational Support,” the final bullet

*Describe the steps the proposer will take to coordinate and convene an annual OST conference as described in Section III-Scope of Services of the RFP*

is **deleted.**

9. **Section IV - Format and Content of the Proposal, Service Area 3: Technical Assistance Services, Proposal Package Contents (“Checklist”), page 52.** Under the 3<sup>rd</sup> bullet, “Proposal,” the 8<sup>th</sup> item

*Job descriptions and resumes/qualifications/organizational chart for staff positions, as appropriate*

is **deleted.**

10. **Section IV - Format and Content of the Proposal, Service Area 4: Outcomes Tracking and Evaluation, Proposal Package Contents (“Checklist”), page 56.** Under the 3<sup>rd</sup> bullet, “Proposal,” the 8<sup>th</sup> item

*Job descriptions and resumes/qualifications/organizational chart for staff positions, as appropriate*

is **deleted.**

11. **Appendix B, List of Ineligible Sites: Beacon and Cornerstone, page 61.** Appendix B is deleted and replaced with **Revised Appendix B**, a copy of which is attached to this Addendum. The corrections to the list are:

- The Beacon at PS 147 in Queens was relocated to IS 109.
- The Beacon at PS 195 in Manhattan was relocated to PS 123.
- JHS 349 and JHS 345 were added to the list.
- IS 347 was deleted from the list and IS 349 in Brooklyn was updated to reflect two school numbers, IS 347 and IS 349.

12. **Appendix D, New York City Department of Parks and Recreation Sites and Conditions, page 69.** Appendix D is deleted and replaced with **Revised Appendix D**, a copy of which is attached to this Addendum, to clarify the information on the sites.

- 13. Attachment 1, Proposal Summary Form Service Area 1 and Service Area 2, page 79.**  
Attachment 1 is deleted and replaced with **Revised Attachment 1**, a copy of which is attached to this Addendum, to include the tax identification number for any proposed subcontractor.
- 14. Attachment 2, Proposal Summary Form Service Area 3 and Service Area 4, page 81.**  
Attachment 2 is deleted and replaced with **Revised Attachment 2**, a copy of which is attached to this Addendum, to include the tax identification number for any proposed subcontractor.
- 15. Attachment 5, Parks Linkage Agreement, page 87.** Attachment 5 is deleted and replaced with **Revised Attachment 5**, a copy of which is attached to this Addendum, to include a box for the New York City Department of Parks Seal.

### **CLARIFICATION ITEMS**

- 1. Section III –Scope of Services, Service Area 2: Middle School Programs, page 20.** Under the subheading, “Hours,” it should be noted that the minimum of 65 hours required on at least 13 school closing days is included in the minimum of 305 hours during the school year. Together with the minimum of 108 hours required during the summer, the total annual minimum hours for middle school programs is 413 hours.
- 2. Section IV - Format and Content of the Proposal, Service Areas 1 and 2, page 43.** Under the subheading, “Collaborative Relationships/Linkages,” it should be noted that in addition to the information included in the School Partnership Agreement, Attachment 6, proposers should describe the common vision in the proposal narrative.
- 3. Section IV - Format and Content of the Proposal, Service Areas 1 and 2, Collaborative Relationships/Linkages, page 43.** With regard to linkages with schools, it should be noted that principals are allowed to sign School Partnership Agreements with more than one proposer.



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Michael Owh  
Agency Chief Contracting Officer

# REVISED APPENDIX B

**RFP Title: OST Program for Elementary and Middle School Youth    PIN: 26012OSTRFP**

## LIST OF INELIGIBLE SITES: BEACON AND CORNERSTONE

**(Beacon Community Center and Cornerstone Program sites  
that are NOT eligible sites for the purpose of this RFP.)**

PROGRAM AREA	PROGRAM FULL NAME	PROGRAM ADDRESS	PROGRAM BOROUGH	PROGRAM ZIP CODE
BEACON	C.E.S. 11 THE HIGH BRIDGE SCHOOL	1257 OGDEN AVENUE	BRONX	10452
BEACON	I.S. 143 ELEANOR ROOSEVELT SCHOOL	511 WEST 182 STREET	MANHATTAN	10033
BEACON	I.S. 347/349 SCHOOL OF MATHEMATICS, SCIENCE & TECHNOLOGY	35 STARR STREET	BROOKLYN	11221
BEACON	INTERMEDIATE SCHOOL 271	1137 HERKIMER STREET	BROOKLYN	11233
BEACON	P.S. 269 NOSTRAND SCHOOL	1957 NOSTRAND AVENUE	BROOKLYN	11210
BEACON	I.S. 220 JOHN J. PERSHING SCHOOL	4812 9 AVENUE	BROOKLYN	11220
BEACON	I.S. 291 ROLAND HAYES SCHOOL	231 PALMETTO STREET	BROOKLYN	11221
BEACON	INTERMEDIATE SCHOOL 117	1865 MORRIS AVENUE	BRONX	10453
BEACON	M.S. 328 MANHATTAN MIDDLE SCHOOL FOR SCIENCE	401 WEST 164 STREET	MANHATTAN	10032
BEACON	I.S. 302 RAFAEL CORDERO Y. MOLINA SCHOOL	350 LINWOOD STREET	BROOKLYN	11208
BEACON	C.I.S. 219 NEW VENTURE ACADEMY	3630 THIRD AVENUE	BRONX	10456
BEACON	I.S. 166 GEORGE GERSHWIN SCHOOL	800 VAN SICKLEN AVENUE	BROOKLYN	11207
BEACON	J.H.S. 50 JOHN D. WELLS JUNIOR HIGH SCHOOL	183 SOUTH 3 STREET	BROOKLYN	11211
BEACON	I.S. 96 SETH LOW SCHOOL	99 AVENUE P	BROOKLYN	11204
BEACON	M.S. 258 COMMUNITY ACTION SCHOOL	154 WEST 93 STREET	MANHATTAN	10025
BEACON	M.S. 45 THOMAS C. GIORDANO SCHOOL	2502 LORILLARD PLACE	BRONX	10458
BEACON	P.S. 15 PATRICK F. DALY SCHOOL	71 SULLIVAN STREET	BROOKLYN	11231
BEACON	I.S. 10 HORACE GREELEY SCHOOL	45-31 31 AVENUE	QUEENS	11103
BEACON	I.S. 141 STEINWAY SCHOOL	37-11 21 AVENUE	QUEENS	11105
BEACON	I.S./H.S. 265 DR. SUSAN MCKINNEY	101 PARK AVENUE	BROOKLYN	11205
BEACON	I.S. 109 JEAN NUZZI INTERMEDIATE SCHOOL	213-10 92 AVENUE	QUEENS	11428
BEACON	P.S. 149 CHRISTA MCAULIFFE SCHOOL	93-11 34 AVENUE	QUEENS	11372
BEACON	P.S. 123 MAHALIA JACKSON (M123)	301 WEST 140 STREET	MANHATTAN	10030
BEACON	MIDDLE SCHOOL 201	730 BRYANT AVENUE	BRONX	10474
BEACON	MARTA VALLE SECONDARY SCHOOL	145 STANTON STREET	MANHATTAN	10002
BEACON	I.S. 93 RIDGEWOOD INTERMEDIATE SCHOOL	66-56 FOREST AVENUE	QUEENS	11385
BEACON	M.S. 54 BOOKER T. WASHINGTON SCHOOL	103 WEST 107 STREET	MANHATTAN	10025
BEACON	P.S. 194 COUNTEE CULLEN SCHOOL	244 WEST 144 STREET	MANHATTAN	10030
BEACON	I.S. 259 WILLIAM MCKINLEY EDUCATIONAL CENTER	7301 FT HAMILTON PARKWAY	BROOKLYN	11228
BEACON	P.S./I.S. 288 SHIRLEY TANYHILL SCHOOL	2950 WEST 25 STREET	BROOKLYN	11224
BEACON	I.S. 204 OLIVER WENDELL HOLMES MIDDLE SCHOOL	36-41 28 STREET	QUEENS	11106
BEACON	P.S. 19 MARINO P. JEANTET SCHOOL	98-02 ROOSEVELT AVENUE	QUEENS	11368

BEACON	M.S./H.S. 414 NYC MUSEUM SCHOOL	333 WEST 17TH STREET	MANHATTAN	10011
BEACON	I.S. 49 BERTHA DREYFUS SCHOOL	101 WARREN STREET	STATEN ISLAND	10304
BEACON	TOTTENVILLE HIGH SCHOOL	100 LUTEN AVENUE	STATEN ISLAND	10312
BEACON	M.S. 142 JOHN PHILIP SOUSA SCHOOL	3750 BAYCHESTER AVENUE	BRONX	10466
BEACON	MIDDLE SCHOOL 113	3710 BARNES AVENUE	BRONX	10467
BEACON	P.S. 8 ISSAC VARIAN	3010 BRIGGS AVENUE	BRONX	10458
BEACON	P.S. 86 KINGSBRIDGE HEIGHTS SCHOOL	2756 RESERVOIR AVENUE	BRONX	10468
BEACON	WADLEIGH SECONDARY SCHOOL FOR PERFORMING AND VISUA	215 WEST 114 STREET	MANHATTAN	10026
BEACON	I.S. 192 PIAGENTINI-JONES SCHOOL	650 HOLLYWOOD AVENUE	BRONX	10465
BEACON	J.H.S. 349/345	345 BROOK AVENUE	BRONX	10454
BEACON	WINGS ACADEMY	1122 EAST 180 STREET	BRONX	10460
BEACON	I.S. 218 JAMES PETER SINNOTT MAGNET SCHOOL	370 FOUNTAIN AVENUE	BROOKLYN	11208
BEACON	KAPPA V	985 ROCKAWAY AVENUE	BROOKLYN	11212
BEACON	Q333 GOLDIE MAPLE ACADEMY	365 BEACH 56TH STREET	QUEENS	11692
BEACON	JUNIOR HIGH SCHOOL 190	68-17 AUSTIN STREET	QUEENS	11375
BEACON	INTERMEDIATE SCHOOL 323	210 CHESTER STREET	BROOKLYN	11212
BEACON	M.S. 2	655 PARKSIDE AVENUE	BROOKLYN	11226
BEACON	P.S./I.S. 138	760 PROSPECT PLACE	BROOKLYN	11216
BEACON	P.S./I.S. 181 THE JOHN STEPTOE SCHOOL OF THE 21ST	1023 NEW YORK AVENUE	BROOKLYN	11203
BEACON	I.S. 296 HALSEY SCHOOL	125 COVERT STREET	BROOKLYN	11207
BEACON	P.S./I.S. 217 ROOSEVELT ISLAND SCHOOL	645 MAIN STREET	MANHATTAN	10044
BEACON	J.H.S. 216 GEORGE J. RYAN JUNIOR HIGH SCHOOL	64-20 175 STREET	QUEENS	11365
BEACON	M.S. 158 MARIE CURIE SCHOOL	46-35 OCEANIA STREET	QUEENS	11361
BEACON	M.S. 172 IRWIN ALTMAN MIDDLE SCHOOL 172	81-14 257 STREET	QUEENS	11004
BEACON	P.S. 1 BERGEN SCHOOL	309 47 STREET	BROOKLYN	11220
BEACON	P.S. 35 DECATUR CLEARPOOL SCHOOL	272 MCDONOUGH STREET	BROOKLYN	11233
BEACON	PUBLIC SCHOOL 503/506	330 - 59TH STREET	BROOKLYN	11220
BEACON	I.S. 232 WINTHROP SCHOOL	905 WINTHROP STREET	BROOKLYN	11203
BEACON	I.S. 68 ISAAC BILDERSEE SCHOOL	956 EAST 82 STREET	BROOKLYN	11236
BEACON	I.S. 217 SCHOOL OF PERFORMING ARTS	977 FOX STREET	BRONX	10459
BEACON	M.S. 8 JHS 8 RICHARD S GROSSLEY	108-35 167 STREET	QUEENS	11433
BEACON	GRAND STREET HIGH SCHOOL	850 GRAND STREET	BROOKLYN	11211
BEACON	J.H.S. 126 JOHN ERICSSON JUNIOR HIGH SCHOOL	424 LEONARD STREET	BROOKLYN	11222
BEACON	P.S. 198 ISADOR & IDA STRAUS SCHOOL	1700 3 AVENUE	MANHATTAN	10128
BEACON	I.S. 5 WALTER H. CROWLEY INTERMEDIATE SCHOOL	50-40 JACOBUS STREET	QUEENS	11373
BEACON	ACADEMY OF ENVIRONMENTAL SCIENCE SECONDARY HIGH SC	410 EAST 100 STREET	MANHATTAN	10029
BEACON	I.S. 45 JOHN C. ROBERTS SCHOOL	2351 1ST AVENUE	MANHATTAN	10035
BEACON	INTERMEDIATE SCHOOL 168	158-40 76 ROAD	QUEENS	11366
BEACON	J.H.S. 226 VIRGIL I. GRISSOM SCHOOL	121-10 ROCKAWAY BOULEVARD	QUEENS	11420
BEACON	M.S. 72 CATHERINE & COUNT BASIE SCHOOL	133-25 GUY R BREWER BOULEVARD	QUEENS	11434
BEACON	P.S./I.S. 43	160 BEACH 29 STREET	QUEENS	11691

BEACON	I.S. 2 GEORGE EGBERT SCHOOL	333 MIDLAND AVENUE	STATEN ISLAND	10306
BEACON	P.S. 18 JOHN GREENLEAF WHITTIER SCHOOL	221 BROADWAY	STATEN ISLAND	10310
BEACON	EAST SIDE COMMUNITY HIGH SCHOOL	420 EAST 12 STREET	MANHATTAN	10009
BEACON	M.S. 131 DR. SUN YAT SEN SCHOOL	100 HESTER STREET	MANHATTAN	10002
BEACON	M.S. 210 ELIZABETH BLACKWELL SCHOOL	93-11 101 AVENUE	QUEENS	11416
BEACON	J.H.S. 194 WILLIAM H. CARR SCHOOL	154-60 17 AVENUE	QUEENS	11357
BEACON	J.H.S. 189 DANIEL CARTER BEARD SCHOOL	144-80 BARCLAY AVENUE	QUEENS	11355
CORNERSTONE	OCEAN BAY	57-10 BEACH CHANNEL DRIVE	QUEENS	11692
CORNERSTONE	DYCKMAN	3782 TENTH AVENUE	MANHATTAN	10034
CORNERSTONE	BAY VIEW	5955 SHORE PARKWAY	BROOKLYN	11236
CORNERSTONE	BETANCES VI	465 ST. ANN'S AVE.	BRONX	10455
CORNERSTONE	BRONX RIVER	1619 EAST 174TH ST.	BRONX	10472
CORNERSTONE	CYPRESS HILLS	475 FOUNTAIN AVE.	BROOKLYN	11208
CORNERSTONE	TAYLOR-WYTHE	80 CLYMER ST.	BROOKLYN	11211
CORNERSTONE	MARLBORO	2298 WEST 8TH ST.	BROOKLYN	11223
CORNERSTONE	FARRAGUT	228 YORK ST.	BROOKLYN	11201
CORNERSTONE	BUSHWICK	50 HUMBOLDT ST.	BROOKLYN	11206
CORNERSTONE	SUMNER	862 PARK AVE.	BROOKLYN	11206
CORNERSTONE	CONEY ISLAND - SURFISIDE	2947 WEST 28TH ST.	BROOKLYN	11224
CORNERSTONE	PINK HOUSES	2702 LINDEN BLVD.	BROOKLYN	11208
CORNERSTONE	RAVENSWOOD	35-40 21ST ST.	QUEENS	11106
CORNERSTONE	GERARD CARTER COMMUNITY CENTER	230 BROAD STREET	STATEN ISLAND	10304
CORNERSTONE	EDENWALD	1150 EAST 229TH ST.	BRONX	10466
CORNERSTONE	EASTCHESTER GARDENS	3016 YATES AVE.	BRONX	10469
CORNERSTONE	SOUNDVIEW	1680 SEWARD AVE.	BRONX	10473
CORNERSTONE	REDFERN	1544 HASSOCK ST.	QUEENS	11691
CORNERSTONE	SOUTH JAMAICA II	109-04 160TH ST.	QUEENS	11433
CORNERSTONE	JOHNSON	1820 LEXINGTON AVE.	MANHATTAN	10029
CORNERSTONE	LEWIS H. LATIMER GARDENS	34-30 137TH ST.	QUEENS	11354
CORNERSTONE	POLO GROUNDS TOWERS	2965 EIGHTH AVENUE	MANHATTAN	10039
CORNERSTONE	INGERSOLL	177 MYRTLE ST.	BROOKLYN	11201
CORNERSTONE	TWO BRIDGES	286 SOUTH ST.	MANHATTAN	10002

**RFP Title: OST Program for Elementary and Middle School Youth PIN: 26012OSTRFP**

### **NYC PARKS AND RECREATION DEPARTMENT SITES**

The New York City Department of Parks & Recreation (NYC Parks) is partnering with DYCD to make the 27 Recreation Centers and Park Houses listed below available as OST program sites. Each facility is unique in its physical structure and connection to the neighboring community, but most are equipped with the essentials to support afterschool programs, and all the facilities have potential as OST program sites for elementary and middle school youth. Parks will, in particular, be able to help OST providers meet the Physical Activity and Healthy Living requirements set out in the RFP.

The NYC Parks sites offer opportunities to engage youth in sports, fitness, and outdoor adventure activities such as swimming, soccer, hiking, basketball, volleyball, and dance. In addition, NYC Parks can offer stewardship/service learning projects through Acorn to Oaks (A20), a six-month afterschool program that celebrates trees and NYC's natural heritage.<sup>1</sup>

The Recreation Centers and Park Houses offer some or all of the following kinds of facilities:

- **Gymnasiums**- can be used for a wide range of activities, including basketball, volleyball, floor hockey, and kickball. (Note that most gyms have nets for basketball and volleyball.)
- **Indoor Tracks** - can be used for indoor walking and running activities.
- **Classrooms/Multi-Purpose Rooms**- can be used for a variety of activities, including homework help, academic instruction, arts programming, and exercise classes.
- **Computer Resource Centers**- equipped with computers, printers, digital cameras, and internet access.
- **Dance Rooms**- can be used for a variety of activities, including dance, theater, and martial arts.
- **General Athletic Fields**- including, but not limited to, football, softball, baseball and soccer fields.
- **Athletic Courts** - outdoor basketball, handball and tennis courts.
- **Swimming Pools** - Indoor and outdoor pools; the 10 indoor pools are open year-round.
- **Playground/Surrounding Parks** – open areas and fields that enable a wide variety of activities, including tennis, baseball, basketball, soccer, handball, and track.
- **Stages** – can be used for an array of cultural activities and performances (poetry slams, plays, readings, concerts).
- **Kitchens** – equipped with standard cooking appliances and other kitchen amenities.

The sites would be available for afterschool activities, 3PM-6PM, Monday-Friday, during the school year. OST contractors would have access 2:30pm-6:30pm to allow for proper prep-time and clean-up. In some locations, programs could also operate on Saturdays. Programming during the summer would be limited to specific facilities, since NYC Parks operates its own summer camps and recreation centers are open to members. Full details for each site are set out on the charts below.

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<sup>1</sup> NYC Parks will provide train-the-trainer sessions to OST staff on the A20 curriculum and the care of street trees, allowing OST programs to plant a tree and care for it during the school year. NYC Parks Rangers will also be available to lead field trips and activities at nature centers across the city

## NYC Parks Conditions

OST contractors would:

- Sign all participants in and out of the OST program and, as necessary, stay on-site to address late pick-ups and other issues with parents/guardians.
- Comply with all NYC Parks rules and regulations as well as the policies of the individual Recreation Centers.
- Organize program activities so as not to displace Recreation Center teen and adult members, who use the sites daily.
- Ensure that every OST participant becomes a NYC Parks Recreation Center Member, which is free for youth 17 and younger.
- Comply with NYC Parks standards and any subsequent guidelines issued.
- Provide supplies needed to implement activities; where necessary, contractors would provide desks, chairs, tables, chalkboards, and other furniture, with storage subject to approval by NYC Parks.

**Please note:** OST contractors will not have access to dedicated office space at the sites. However, Parks will provide access to existing supplies and equipment (such as phones and computers) to support OST programming .

Proposers may contact the officials listed below to arrange site visits and obtain additional information about the sites, including any opportunities for Parks to offset the cost of snacks. Where Parks has a pre-existing partnership with local schools and organizations, officials can help promote relationships between them and proposers.

Kim McNeal  
Manhattan Chief of Recreation  
212 408-0243

Chris Davis  
Manhattan Deputy Chief of Recreation  
212 408-0243

Eileen Dalton  
Brooklyn Deputy Chief of Recreation  
718 965-8938

Neil Harmon  
Bronx Deputy Chief of Recreation  
718 430-1825

Kelly Gillen  
Queens Deputy Chief of Recreation  
718 520-5916

Mary Cali  
Staten Island Chief of Recreation  
917 642-1318

<b>BRONX RECREATION CENTERS</b>					
<b>Center Amenities</b> (Including and in addition to designated, programmable space)	<b>St. Mary's</b>	<b>Owen Dolen</b>	<b>Williamsbridge Oval</b>	<b>West Bronx</b>	<b>Hunts Point</b>
<b>Address</b>	450 Saint Ann's Avenue Bronx, NY 10455	2551 Westchester Square Bronx, NY 10461	3225 Reservoir Oval East Bronx, NY 10467	1527 Jessup Avenue Bronx, NY 10452	765 Manida Street Bronx, NY 10474
<b>Gymnasium</b>	✓			✓	✓
<b>Classrooms/ Multi-Purpose Room(s)</b>	✓	✓	✓	✓	
<b>Computer Room</b>	✓	✓		✓	✓
<b>Football Field</b>			✓	✓	
<b>Outdoor Basketball Court</b>			✓		✓
<b>Tennis Court</b>			✓		
<b>Track</b>			✓		✓
<b>Swimming Pool</b>	✓				
<b>Playground/Park</b>			✓		✓
<b>Stage</b>					✓
<b>Kitchen</b>	✓	✓			✓
<b>Other Facilities</b>	Dance Room	Backyard	Game Room	Football Field could support Soccer, Baseball, other activities	Exterior Athletic Field

<b>Information Relating to Designated, Programmable OST Space</b>	Capacity*	<b>100</b>	<b>40</b>	<b>120</b>	<b>140</b>	<b>80</b>
	Available for Summer Programming?	No	No	✓	✓	No
	Sinks	5	2	6	8	4
	Working bathroom stalls	8	2	10	7	7
	Centers may be available for Saturday programming. This will be determined on a case-by-case basis.					

\*Capacities have been approximated based on available sinks, working bathroom stalls, square footage, and other guidelines outlined in DOHMH's Regulations for Buildings and Equipment for School-Age Child Care (SACC). These measurements and calculations are estimated and would require verification by DOHMH.

## BROOKLYN RECREATION CENTERS

Center Amenities (Including and in addition to designated, programmable space)	Brownsville	Red Hook	Ft. Hamilton	McCarren Park	Von King
<b>Address</b>	1555 Linden Boulevard Brooklyn, NY 11212	155 Bay Street Brooklyn, NY 11232	9941 Fort Hamilton Parkway Brooklyn, NY 11209	776 Lorimer Street Brooklyn, NY 11222	670 Lafayette Avenue Brooklyn, NY 11216
<b>Gymnasium</b>	✓	✓		✓	
<b>Classroom/ Multi-Purpose Room(s)</b>	✓	✓	✓	✓	✓
<b>Computer Room</b>	✓	✓	✓	✓	✓
<b>Football Field</b>				✓	
<b>Outdoor Basketball Court</b>		✓		✓	
<b>Tennis Court</b>				✓	
<b>Track</b>				✓	
<b>Swimming Pool</b>	✓	✓		✓	
<b>Playground/Park</b>	✓	✓		✓	✓
<b>Stage</b>	✓				✓
<b>Kitchen</b>			✓		✓
<b>Other Facilities</b>	Recording Studio/ Rollerblading/ Hand Ball	Multiple athletic fields	Ballroom	Baseball/ Soccer Fields	Baseball Field/ Arts & Crafts Room

<b>Information Relating to Designated, Programmable OST Space</b>	Capacity*	55	40	87	100	40
	Available for Summer Programming?	✓	No	✓ (only space for 20)	✓	No
	Sinks	3	2	5	5	2
	Working bathroom stalls	3	2	6	6	2
	Centers may be available for Saturday programming. This will be determined on a case-by-case basis.					

\*Capacities have been approximated based on available sinks, working bathroom stalls, square footage, and other guidelines outlined in DOHMH's Regulations for Buildings and Equipment for School-Age Child Care (SACC). These measurements and calculations are estimated and would require verification by DOHMH.

## MANHATTAN RECREATION CENTERS

Center Amenities <small>(Including and in addition to designated, programmable space)</small>	Tony Dapolito	Alfred E. Smith	Chelsea	Hansborough	Highbridge Field House	Thomas Jefferson	Pelham Fritz
<b>Address</b>	1 Clarkson Street New York, NY 10014	80 Catherine Street New York, NY 10038	430 West 25th Street New York, NY 10001	35 West 134th Street New York, NY 10037	2301 Amsterdam Avenue New York, NY 10033	2180 1 <sup>st</sup> Avenue New York, NY 10029	18 Mount Morris Park West New York, NY 10027
<b>Gymnasium</b>	✓	✓	✓	✓	✓	✓	
<b>Classroom/ Multi-Purpose Room(s)</b>	✓	✓	✓	✓	✓	✓	✓
<b>Computer Room</b>	✓	✓	✓	✓	✓	✓	✓
<b>Field</b>	✓						
<b>Outdoor Basketball Court</b>		✓	✓	✓		✓	✓
<b>Tennis Court</b>				✓			
<b>Track</b>	✓ (Indoor)			✓		✓	
<b>Swimming Pool</b>	✓		✓	✓	✓	✓	✓
<b>Playground/Park</b>	✓	✓	✓		✓	✓	✓
<b>Stage</b>							
<b>Kitchen</b>							✓
<b>Other Facilities</b>	Outdoor Rooftop/ Multiple Floors	Multiple Floors/ Artificial Turf Field	Dance Rooms/ Arts & Crafts/ Ping-Pong	Outdoor Rooftop/ Multiple Floors	Soccer Field/ Arts & Crafts Room	Multiple Athletic Fields	Baseball Field/ Dance Room

<b>Information Relating to Designated, Programmable OST Space</b>	Capacity*	<b>130</b>	<b>80</b>	<b>60</b>	<b>80</b>	<b>222</b>	<b>20</b>	<b>40</b>
	Available for Summer Programming?	✓	No	No	✓	No	✓	✓
	Sinks	<b>13</b>	4	3	4	12	1	3
	Working Bathroom stalls	12	6	4	6	16	1	2
Centers may be available for Saturday programming. This will be determined on a case-by-case basis.								

\*Capacities have been approximated based on available sinks, working bathroom stalls, square footage, and other guidelines outlined in DOHMH's Regulations for Buildings and Equipment for School-Age Child Care (SACC). These measurements and calculations are estimated and would require verification by DOHMH.

<b>QUEENS RECREATION CENTERS</b>					
<b>Center Amenities</b> (Including and in addition to designated, programmable space)	<b>Lost Battalion Hall</b>	<b>ARROW Community Center</b>	<b>Det. Keith Williams Field House</b>	<b>Vic Hanson Field House</b>	<b>Al Oerter</b>
<b>Address</b>	93-29 Queens Boulevard Rego Park, NY 11374	35-30 35th Street Astoria, NY 11106	106-16 173 <sup>rd</sup> Street Jamaica, NY 11433	133- 39 Guy R. Brewer Blvd. Jamaica, NY 11434	131-40 Fowler Avenue Flushing, NY 11355
<b>Gymnasium</b>	✓				✓
<b>Classroom/ Multi-Purpose Room(s)</b>		✓		✓	✓
<b>Computer Room</b>	✓	✓		✓	✓
<b>Football Field</b>					✓
<b>Outdoor Basketball Court</b>	✓	✓	✓		✓
<b>Tennis Court</b>			✓		
<b>Track</b>			✓		✓
<b>Swimming Pool</b>			✓		✓
<b>Playground/Park</b>	✓		✓		
<b>Stage</b>					
<b>Kitchen</b>			✓		
<b>Other Facilities</b>	Arts & Crafts Room	Garden	Garden/ Athletic Fields		

<b>Information Relating to Designated, Programmable OST Space</b>	Capacity*	<b>160</b>	<b>40</b>	<b>32</b>	<b>28</b>	<b>20</b>
	Available for Summer Programming?	✓	✓	✓	No	✓
	Sinks	8	2	5	4	1
	Working Bathroom Stalls	9	3	3	3	1
	Centers may be available for Saturday programming. This will be determined on a case-by-case basis.					

\*Capacities have been approximated based on available sinks, working bathroom stalls, square footage, and other guidelines outlined in DOHMH's Regulations for Buildings and Equipment for School-Age Child Care (SACC). These measurements and calculations are estimated and would require verification by DOHMH.

<b>STATEN ISLAND RECREATION CENTERS</b>					
<b>Center Amenities</b> (Including and in addition to designated, programmable space)	<b>Faber Park Field House</b>	<b>Levy Park House</b>	<b>McDonald Park House</b>	<b>De Matti Park House</b>	<b>Greenbelt</b>
<b>Address</b>	Faber Street & Richmond Terrace Staten Island, NY 10301	Jewett Ave. and Castleton Ave. Staten Island, NY 10302	Forest Ave., Myrtle Ave., Broadway, N. Burgher Ave. Staten Island, NY 10310	Tompkins Avenue, Chestnut Street, & Shaughnessy Lane Staten Island, NY	501 Brielle Avenue Staten Island, NY 10314
<b>Gymnasium</b>					
<b>Classroom/ Multi-Purpose Room(s)</b>	✓	✓	✓	✓	✓
<b>Computer Room</b>	✓				✓
<b>Football Field</b>					
<b>Outdoor Basketball Court</b>			✓	✓	✓
<b>Tennis Court</b>					✓
<b>Track</b>					
<b>Swimming Pool</b>					
<b>Playground/Park</b>		✓	✓	✓	
<b>Stage</b>					
<b>Kitchen</b>					
<b>Other Facilities</b>			Handball Courts/ Asphalt Field	Asphalt Field	Nature Trail/ Full Sized Soccer Field

<b>Information Relating to Designated, Programmable OST Space</b>	Capacity*	40	18	20	18	70
	Available for Summer Programming?	✓	✓	✓	✓	✓
	Sinks	2	2	2	2	4
	Working Bathroom Stalls	4	4	4	4	4
	Centers may be available for Saturday programming. This will be determined on a case-by-case basis.					

\*Capacities have been approximated based on available sinks, working bathroom stalls, square footage, and other guidelines outlined in DOHMH's Regulations for Buildings and Equipment for School-Age Child Care (SACC). These measurements and calculations are estimated and would require verification by DOHMH.

**OST PROGRAM SERVICE AREA 1 AND SERVICE AREA 2  
PROPOSAL SUMMARY**

**RFP Title: OST Program for Elementary and Middle School Youth    PIN: 26012OSTRFP**

Proposer Name:		
Address:		
City	State	Zip Code

Tax Identification #:

Contact Person:	Title:
Telephone #:	Fax #:
Authorized Representative:	Title:
Email Address:	

Proposed Program Site:		
Address:		
City	State	Zip Code

**Signature:** \_\_\_\_\_ **Date:**    /    /

**Proposed Service Area** (Check ONE box below)

**Service Area 1:**     **Service Area 2**

**Proposed Competition and Program Site Zip Code**

- Check box to indicate the proposed borough.
- Check box to indicate whether the program is located in a Target or Non-Target zip code.
- Write in the zip code.

**Borough:**     **Bronx**     **Brooklyn**     **Manhattan**     **Queens**     **Staten Island**

**Zip Code:**     **Target Zip Code** \_\_\_\_\_

**Non-Target Zip Code** \_\_\_\_\_

**Program Costs and Price per Participant**

	<b>A. Number of participants to be served annually</b>	<b>B. Price per participant \$</b>	<b>Cost to DYCD (AxB) \$</b>
<b>Participants without disabilities</b>			
<b>Participants with disabilities</b>			
<b>Total Cost to DYCD (=Total DYCD Funding Request)</b>			

**Linkage Agreements** (Check boxes to indicate Linkage Agreements submitted with the proposal and provide the information requested.)

**Parks Linkage Agreement** (Attachment 5)

Parks site:

**School Partnership Agreement** (Attachment 6). Failure to do submit the School Partnership Agreement shall result in a determination that the proposal is nonresponsive.

Name of School(s):

**General Linkage Agreement (s)** (Attachment 7)

Name of Linked Organization(s):

**Proposed Subcontractor(s) if applicable:**

1. \_\_\_\_\_ **Tax Identification #:** \_\_\_\_\_

2. \_\_\_\_\_ **Tax Identification #:** \_\_\_\_\_

3. \_\_\_\_\_ **Tax Identification #:** \_\_\_\_\_

**Multiple Proposals**

Has proposer submitted more than one proposal in response to this RFP?

Yes  No

If yes, complete Attachment 2, Multiple Proposals.

Is the response printed on both sides, on recycled paper containing the minimum percentage of recovered fiber content as requested by the City in the instructions to this solicitation?

Yes  No

**PROPOSAL SUMMARY FORM  
SERVICE AREA 3 AND SERVICE AREA 4**

**RFP Title: OST Program for Elementary and Middle School Youth    PIN: 26012OSTRFP**

Proposer Name:		
Address:		
City	State	Zip Code

Tax Identification #:

Contact Person:	Title:
Telephone #:	Fax #:
Authorized Representative:	Title:
Email Address:	

Proposed Training Facility, if applicable:		
Address:		
City	State	Zip Code

**Signature:** \_\_\_\_\_ **Date:**    /    /

**Proposed Subcontractor(s) if applicable:**

- 1. \_\_\_\_\_ **Tax Identification #:** \_\_\_\_\_
- 2. \_\_\_\_\_ **Tax Identification #:** \_\_\_\_\_
- 3. \_\_\_\_\_ **Tax Identification #:** \_\_\_\_\_

**Proposer has submitted multiple proposals in response to this RFP?**     Yes     No

**Proposed Service Area:** Check relevant box to indicate Service Area to which the proposal relates, and, in the case of Service Area 3, the relevant competition.

**Service Area 3: Technical Assistance Services**

DYCD Annual  
Funding Request: \$ \_\_\_\_\_ Full Day Equivalent Rate \$ \_\_\_\_\_

**Competitions** (Check one)

- Competition 1 (Program Activity Design and Implementation)
- Competition 2 (Program Content: Literacy)
- Competition 3 (Program Content: STEM)
- Competition 4 (Organizational Support)
- Competition 5 (Support for Transition to High School Programs)

**Service Area 4: Outcomes Tracking and Evaluation**

Training Site: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

City

State

Zip Code

**PARKS LINKAGE AGREEMENT**

**RFP Title: OST Program for Elementary and Middle School Youth    PIN: 26012OSTRFP**

**Proposer:**

\_\_\_\_\_

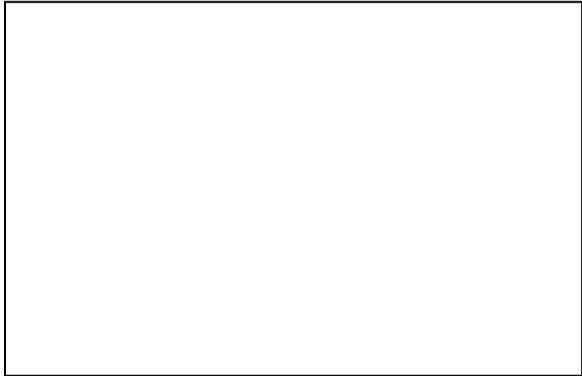
**[INSTRUCTIONS:** This agreement is documentation that the proposer is familiar with the Parks site at which it has proposed to offer services. The proposer should submit a separate NYC Parks Linkage Agreement for each Parks site being proposed. Duplicate this form as needed.]

In support of the proposal submitted by \_\_\_\_\_ (Proposer) in response to the OST Request for Proposals from the Department of Youth and Community Development, on \_\_\_\_\_ (date) a representative of the proposer has visited the NYC Parks site located at \_\_\_\_\_, inspected the site, and met with the undersigned Site Manager to review the conditions and restrictions, if any, applicable to the site.

Signed:

\_\_\_\_\_  
NYC Parks Site Manager

NYC Parks Department Seal:



\_\_\_\_\_  
Executive Director of Proposer

Date: \_\_\_\_\_