

June 5, 2009

**ADDENDUM #1**

**Re:** Out-of-School Time Technical Assistance  
Request for Proposals  
PIN: 26009OSTARFP

Dear Prospective Proposer:

Pursuant to Sections 3-02 (i) and 3-03 (f) (2) of the Procurement Policy Board (PPB) Rules, the Department of Youth and Community Development (DYCD) is issuing **Addendum #1** to the Out-of-School Time Technical Assistance Request for Proposals (RFP), PIN:**26009OSTARFP**. Proposers should acknowledge receipt of Addendum #1 by using the Acknowledgement of Addenda (Attachment 5).

**ADDENDUM ITEMS**

1. **Section III – Scope of Services, page 6:** Under the heading, “E. Anticipated Payment Structure,” the last paragraph is deleted and replaced with the following:

Vendors will be responsible for certifying that the work has been completed in accordance with work plans and that the short-term outcomes have been achieved. **“Short-term” refers to a time period of 3-6 months after the end of a TA intervention.** (See section III – Scope of Services.)

2. **Section III – Scope of Services, page 10:** Footnote number 7 is deleted and replaced with the following:

For a detailed description of the model, see the OST High School RFP posted on DYCD’s website at [http://www.nyc.gov/html/dycd/downloads/pdf/ost\\_high\\_school\\_rfp\\_26009oshsrfp.pdf](http://www.nyc.gov/html/dycd/downloads/pdf/ost_high_school_rfp_26009oshsrfp.pdf).

3. **Attachment 3, Notice to All Prospective Contractors, page 27:** Under part A.1, the second sentence in the third paragraph is deleted and replaced with the following:

To apply for the full or partial waiver of the Target Subcontracting Percentage, a prospective contractor must complete Part III (Page 4) of Schedule B, and must submit such request no later than seven (7) days prior to the date and time the bids or proposals are due, in writing to the Agency by e-mail at [acco@dycd.nyc.gov](mailto:acco@dycd.nyc.gov) or via facsimile at (212)-676-8129.



---

Daniel Symon  
Agency Chief Contracting Officer