

Environmental Control Board
Private Carting Sign: 16-116(b) / AS02

To support a defense to the charge of failing to have a private carter sign or permit posted, please submit a sworn, notarized statement containing the relevant information and supporting documentation requested below.

- If you are not the respondent named on the Notice of Violation, submit a written statement explaining: (a) your relationship to that named respondent, and (b) whether you are authorized to represent that party.
- What is the nature of your business?
- What are the days and the hours of the business operation?
- How many employees work at your business?
- How many gallons of garbage does your business generate per week?
- What are the contents of this garbage?
- How many bags are used to store the garbage? What size are the bags?
- The Notice of Violation charges that you failed to post either a sign showing that you had such service, or a trade waste permit, in a prominently displayed manner. If a private carter decal or a trade waste permit was displayed, please describe where (provide a diagram or photo, if necessary).
- Is your principle entrance on the ground floor and visible from the street?
- If you are alleging that your sticker was lost or removed, what was the date that it was lost or removed? What efforts were made to replace the sticker?
- If you are alleging that the window was broken and replaced, when was the window broken? When was it replaced? Supply documentation to support your claim (police report, insurance claim, receipt). What efforts were made to replace the sticker?