

**NEW YORK CITY WORKFORCE INVESTMENT BOARD
TRAINING COMMITTEE
Meeting of December 1, 2004**

**At the New York City Department of Small Business Services
110 William Street, 7th Floor Board Room**

Minutes

Committee Members in Attendance:

Rocco Damato	Joseph McDermott
William Janowitz	John Mogulescu
Howard Van Jones	Hector Ramirez
Harry Lerner	Karen Shaffer

Also Present:

Chris Cesarani	David Margalit
May Chin	Judy McGahee
Vicki Dawson	David Padrino
David Farber	Tucker Reed
Alinda Franks	David Schmid
Charles Houston	Marilyn Shea

Rocco Damato, Committee Chair, called the meeting to order.

Approval of Minutes

Minutes of August 11, 2004 Training Committee Meeting were approved.

Review of NYC Training Program

Lisa Laudico, Assistant Commissioner of Business/Workforce Partnerships at the New York City Department of Small Business Services (SBS), introduced the Training NYC program. Vicki Dawson, SBS Executive Director of Training, presented an overview of the program including its mission, products and services, and a description of NYC Workforce Training Grants.

Committee members reached a consensus that in order to make informed decisions regarding various proposals, a comprehensive description of budgetary allocations should be presented. The WIB staff agreed to provide budget details at the next Committee meeting.

Individual Training Account (ITA) Progress Report

Charles Houston, SBS ITA Program Manager, presented a summary report of ITA data. Mr. Houston's report included information on ITA approvals and completions, customer demographics, and training provider performance.

Overview of WIB Draft Strategic Plan

Marilyn Shea, WIB Executive Director, updated the Committee on the recent progress in the development of the WIB's strategic plan. David Padrino, WIB Assistant Director, provided a brief overview of the strategic plan, focusing primarily on the framing of the Board's role.

Conclusion

Following the business described above, the meeting was adjourned.