

**NEW YORK CITY WORKFORCE INVESTMENT BOARD
STRATEGIC PLANNING COMMITTEE**

Meeting of February 16, 2005

At the New York City Department of Small Business Services
110 William Street, 7th Floor, New York, NY 10038

Minutes

Committee Members in attendance:

Anne Gray	Kathleen McGovern
John Harloff	Audrey Slade
Marc Leff for Pam Brier	

Also Present:

Christopher Cesarani	David Padrino
Brian Egan	David Schmid
Martha Galvez	Christina Shapiro
Larry Good	Marilyn Shea

Kathleen McGovern, Strategic Planning Committee Chair, called the meeting to order.

Sector Strategy High Potential Options

Ms. McGovern presented a set of initiative and programmatic options for potential Committee support as the main elements of the Workforce Investment Board's (WIB) sector strategy. A description of each option was provided, including an assessment of the potential impact, expected WIB role, timing and investment required from the Board. The options discussed included:

- Work readiness credential
- Nurse training program
- Home health aide portfolio
- Immigrant workforce issues summit
- ESL bridge programs

The Committee directed the WIB staff to proceed with further investigation and development of each option based on the assessment provided.

Update on Workforce and Economic Information Distribution Strategy

David Padrino, Assistant Director of the WIB, presented an update on the development of the WIB's strategy to develop a workforce and economic information clearinghouse. Mr. Padrino provided details on the outcome of a series of initial meetings with local

information experts, including potential partnership opportunities. He noted that the development of this strategy would likely require external resources and progress in a phased manner throughout the year.

Conclusion

Following the business described above, the meeting was adjourned.