

**NEW YORK CITY WORKFORCE INVESTMENT BOARD
ONE-STOP COMMITTEE**

Meeting of May 4, 2005

**At the New York City Department of Small Business Services
110 William Street, 7th Floor
New York, NY**

Minutes

Committee Members Present:

Bill Abramson	Roy Cosme
William Bollbach	John Harloff
Richard Boyle	Rae Linefsky

Also Present:

Maria Buck	David Padrino
Brian Egan	Marilyn Shea
Kevin Kelly	Scott Zucker
Jeff Klare	

Marilyn Shea, Executive Director of the New York City Workforce Investment Board (WIB), convened the meeting. Ms. Shea introduced One-Stop Committee member Bill Abramson as the Acting Chair for the meeting.

Approval of Minutes

The minutes of the April 6, 2005 One-Stop Committee meeting were approved.

One-Stop Recertification Update

Brian Egan, WIB Policy Analyst, provided an update on the process of recertifying the New York City One-Stop System in line with the requirements of the New York State Department of Labor (SDOL), Workforce Development and Training Division. Mr. Egan presented a report of the One-Stop Committee's feedback on the Operator Consortium's Application for Recertification, which was based on the Committee's discussion at the April 6th meeting.

The Committee was asked for final commentary on any of the recertification materials reviewed to date. Following a brief discussion, the Committee approved the complete package of final drafts. Mr. Egan reported that the application materials would be submitted to SDOL by June 30, 2005.

Workforce1 Career Center Performance Update

Scott Zucker, Assistant Commissioner for One-Stop Management at the New York City Department of Small Businesses, presented vendor performance results for Workforce Investment Act Title I-B jobseeker services at the Workforce1 Career Centers. Mr. Zucker provided job placement numbers for the quarter ended March 31, 2005, noting an increase over

the previous quarter. Mr. Zucker also provided numbers on front door traffic, new customers, and registrations for the quarter.

Division of Employment Services Performance Update

John Harloff, Regional Administrator for the New York State Department of Labor, Division of Employment Services (DOES), provided results for DOES jobseeker and business customers served in the Upper Manhattan, Bronx, and Queens Workforce1 Career Centers for the quarter ended March 31, 2005. Mr. Harloff also reported on the total number of jobseeker and business customers served by DOES in the New York City region for the same period.

Disability Program Navigator (DPN) Overview

Jeff Klare, CEO of Hire DisAbility Solutions, provided an overview of the ways in which customers with disabilities are served in the One-Stop System. Mr. Klare reported that there are now Disability Program Navigator staff persons at each of the Workforce1 Career Centers, available to work directly with customers and conduct outreach to community service providers. Mr. Klare provided updates on assistive technologies and staff training sessions aimed at improving universal access to the Workforce1 Career Centers.

Conclusion

Following the business described above, the meeting was adjourned.