



Street Hail Livery (SHL) Permit Owner Information Sheet

Please visit our website for more information at: www.nyc.gov/tlc.

Once you have completed the purchase of your SHL Permit you need to affiliate your permit to a Base that holds a SHL Base endorsement. A SHL Permit can only be affiliated to a Base with an SHL endorsement. You can not operate a vehicle under your permit unless your permit is affiliated to an SHL Base. Please read the rules that govern your SHL Permit and the Vehicle that is attached to it. You are responsible for complying with all applicable rules and with all requirements of your license.

Steps after Purchasing Permit:

- Find a SHL Endorsed Base to which to affiliate your SHL Permit
- Find a vehicle to attach to your SHL Permit (the Vehicle must be affiliated to the same Base)
 - A Non-Accessible Street Hail Livery (SHL) Permit must be placed into service with a for hire vehicle within 90 days of its being approved.
 - A Wheelchair Accessible Permit vehicle must be placed into service with an Accessible FHV or Paratransit vehicle within 180 days of its being approved.

The vehicle that you attach\affiliate to your SHL Permit must be affiliated with the same SHL Base as your permit. If the vehicle you want to attach to your permit is not affiliated to the same Base, a Base Transfer application will need to be submitted.

When you purchased your permit you made a choice to purchase either an Accessible SHL Permit or a Non-Accessible SHL Permit. While a Wheelchair Accessible Vehicle can be affiliated to either an Accessible SHL Permit or a Non-Accessible SHL Permit, only a properly equipped accessible vehicle can be affiliated to an Accessible SHL Permit.

Affiliation of a vehicle to your SHL will require you or your Base to file a request for an appointment.

- Existing licensees will need to affiliate their vehicle to your SHL. As indicated above, if the vehicle is not affiliated to the same Base as your permit a Base transfer to move the vehicle to the new Base will also be required. A Base transfer request can only be filed by the Base.
- Unlicensed vehicles will need to file a new application as well as the documents necessary to affiliate the vehicle to your SHL. **Note:** Applications are valid for forty-five (45) days. If you do not complete all requirements within forty-five 45 days from the date you submit your application to the TLC, your application will be denied.

Once the vehicle is properly equipped and attached to your permit and Base it can go to Woodside for its initial inspection. The schedule for your following inspections will be determined by the Woodside Inspection facility.

All future applications and transactions will need to be performed by you or your designated representative or the Base to which the SHL Permit is affiliated.

If your SHL Permit becomes unaffiliated from your SHL Base and you do not re-affiliate with another SHL Base within seven (7) days of being unaffiliated you may be subject to a summons and fine for the length of time over seven (7) days that you remain unaffiliated.

If your SHL Permit remains unaffiliated from an SHL Base after 30 days, your permit can be revoked.

Your SHL Permit is not active for operation until it has been: (1) affiliated to an SHL Base; (2) the vehicle that you want to operate under the permit is attached to both your permit and the same Base as your permit and (3) the vehicle has passed inspection at our Woodside facility. A vehicle found operating without current permits or license may be subject to fines.