



## TAXI MEDALLION AGENT DESIGNATION

Please visit our website for more information at: [www.nyc.gov/tlc](http://www.nyc.gov/tlc), or our office at 31-00 47<sup>th</sup> Avenue, 3<sup>rd</sup> Floor, Long Island City, NY 11101 or contact our Call Center at 718-391-5501.

<b>Medallion Number:</b>	
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<p><b>You must complete one form per medallion.</b></p>	<ul style="list-style-type: none"> <li>Independent medallion owners must complete Sections A and C below.</li> <li>Mini-fleet medallion owners must complete Sections B and C below.</li> <li>If medallion is managed or operated by owner, you must enter "Not Applicable" or "N/A" in Section "C" for agent name.</li> </ul>
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**If this is an initial designation of an Agent by the owner of the medallion, the owner's original signature is required. Power of Attorney document will not be accepted on an initial Agent designation.**

<b>SECTION A</b>	<b>Independent Medallion Owners</b>	
	Medallion Owner Name (s): _____	
	Owner Home Address: _____	
	Owner's Phone: _____	S.S.N. / E.I.N.: _____
	Owner's Email Address: _____	
	_____ Owner's Signature	_____ Date

<b>SECTION B</b>	<b>Mini-Fleet Medallion Owners</b>	
	Mini-Fleet Name: _____	
	Mini-Fleet Secretary's Name: _____	
	Secretary's Home Address: _____	
	Secretary's Phone _____	E.I.N.: _____
	_____ Secretary's Signature	_____ Date

<b>SECTION C</b>	<b>Medallion Agent</b>	
	_____ Agent Name	<i>To be filled in by TLC personnel only</i> Agent's Code _____

**Medallion Owner Affirmation**

I, \_\_\_\_\_, affirm that I have selected and am designating the aforementioned TLC licensed Agent to act on my behalf and to act as my agent, including as my representative before the TLC for the purpose of managing my medallion per TLC Rules found in Chapters 51, 58, 63 and 67. I understand that this election and designation will remain in effect until such time as I change this designation by removing the aforementioned Agent and notify the TLC of this change or until the TLC notifies me that the Agent's designation has been terminated by the TLC. I understand that I remain responsible for full compliance with the rules of the TLC regarding ownership and operation of the taxicab with my medallion and that designation of an agent does not in any way reduce or limit my responsibility. I further understand that the TLC is not a party to or involved in any agreement I sign with the designated Agent for the management of my medallion and that I cannot rely on the TLC to assist with the return of my credentials at the termination of the agreement with the Agent, or for any matter related to the Agent's actions as my agent.

**I declare that the statements and information contained herein are to the best of my knowledge and belief, true and correct.**

<b>Medallion Owner Name (s):</b> _____ <div style="text-align: right; font-size: small;">(Print)</div>	<b>Agent Name:</b> _____ <div style="text-align: right; font-size: small;">(Print)</div>
<b>Principal Name:</b> _____ <div style="text-align: right; font-size: small;">(Print your name.)</div>	<b>Principal Name:</b> _____ <div style="text-align: right; font-size: small;">(Print your name.)</div>
<b>Title:</b> _____ <div style="text-align: right; font-size: small;">(Print your title.)</div>	<b>Title:</b> _____ <div style="text-align: right; font-size: small;">(Print your title.)</div>
_____ <div style="display: flex; justify-content: space-between; font-size: x-small;"> <span>Medallion Owner's or Principle's Signature</span> <span>Date</span> </div>	_____ <div style="display: flex; justify-content: space-between; font-size: x-small;"> <span>Agents Principle's Signature</span> <span>Date</span> </div>

**Note: This form must be notarized.**

\_\_\_\_\_  
Notary Signature \_\_\_\_\_  
Date